



**RECTOR OF KAUNAS UNIVERSITY OF
TECHNOLOGY**

**ORDER
ON PROCEDURE FOR PAYMENT AND REFUNDING OF THE FEES FOR
ACCOMMODATION AND ADDITIONAL SERVICES AT THE
DORMITORIES, ADVANCE PAYMENT (DEPOSIT)**

14 September, 2022 No. A-321
Kaunas

Following subparagraph 55.2 of the Statute of Kaunas University of Technology (hereinafter – University) and aiming to ensure the uniform procedure for the approval and payment of the fees for accommodation at the University’s dormitories and the amounts of advance payments (deposits):

1. I approve the following amounts of advance payment (deposit):

Range of the monthly price for one place of accommodation at the dormitories	Advance payment (deposit) for one place at the dormitory, EUR
When a monthly payment for the dormitory is 72 EUR	92
When a monthly payment for the dormitory is 73 – 90 EUR	110
When a monthly payment for the dormitory is 91 – 108 EUR	130
When a monthly payment for the dormitory is 109 – 130 EUR	150
When a monthly payment for the dormitory is 131 – 150 EUR	170
When a monthly payment for the dormitory is 151 – 170 EUR	190
When a monthly payment for the dormitory is 171 – 190 EUR	210
When a monthly payment for the dormitory is 191 – 210 EUR	230
When a monthly payment for the dormitory exceeds 210 EUR	270

*Paragraph amendment
No. A-461. 05-12-2022*

2. I approve:

2.1. attached form for refunding of the advance payment (deposit) or overpayment for the dormitory in Lithuanian and English languages;

2.2 attached form for funding of unpaid fees for accommodation at the dormitory, other charges or damage from the advance payment (deposit) in English language.

3. I d e s i g n a t e :

3.1. to calculate and approve monthly prices for one place of accommodation at the dormitories according to the Guidelines for Pricing of Accommodation at the Dormitories approved by the Rector's order;

3.2. to apply 1/2 of the fee for one place of accommodation at the dormitory to the resident, who wants to rent an additional place in the room;

3.3. to apply monthly fees for accommodation at the dormitory specified in p. 2.1 and 2.2 during the entire term of the contract;

3.4. For first-year students who are accommodating to the dormitory before the beginning of autumn semester, by written decision of the Head of the Student Accommodation Centre, taking into account the start of the welcome week for the first year students, the dormitory fee can be applied not from the date of signing the contract, but from 1st September;

3.5. For international students who are accommodating to the dormitory before the beginning of autumn or spring semester, by written decision of the Head of the Student Accommodation Centre, taking into account the start of the welcome week for the new coming students, the dormitory fee can be applied not from the date of signing the contract, but from 1st September or February;

3.6. At the request of the dormitory's resident, to provide additional services for additional fees; the list and prices of these services are approved by the Rector's order;

3.7. if an estimated period of living at the dormitory is known in advance and accommodation at the dormitory does not exceed 2 (two) months, to add VAT to the fee for accommodation at the dormitory specified in p. 2.1 and 2.2;

3.8. for the students of all study forms, who move into the dormitory after the 15 (fifteenth) calendar day of the current month (inclusive) or move out until the 15 (fifteenth) calendar day of the current month (inclusive) to pay a 1/2 of the fee for accommodation at the dormitory for a current month;

3.9. for the students of all study forms, who move into the dormitory until the 15 (fifteenth) calendar day of the current month (inclusive) or move out after the 15 (fifteenth) calendar day of the current month (inclusive) to pay a full fee for accommodation at the dormitory for a current month;

3.10. for all residents to pay a monthly fee for accommodation at the dormitory, including charges for additional services at the dormitory until the 25 (twenty fifth) day of the current month at the latest. For the students, who move in after the 25 (twenty fifth) day of the months, to pay a monthly fee for accommodation at the dormitory, including charges for additional services at the dormitory until the last calendar day of the current month;

3.11. For the persons, who are accommodated at the dormitory as specified in p. 2.7 of this order, to pay a fee for accommodation at the dormitory when the dormitory is allocated, until the actual moment of moving into the dormitory. In case they leave dormitory before the target date or do not move into the allocated dormitory, the fee is not recalculated and not refunded;

3.12. For all newly accommodated students to pay an advance payment (deposit) until the actual moment of moving into the dormitory. If a student does not move into the dormitory, advance payment (deposit) is not refunded;

3.13. The new international students arriving to study at the University under the study programmes of the first cycle, second cycle and integrated studies or student exchange programmes, to pay an advance payment (deposit) within one day after signing the agreement on accommodation at

the dormitory;

3.14. In case of movement into another dormitory or room and a positive difference of advance payment, to pay a difference of advance payment that has to be paid until the end of signing of the contract. In case of a negative difference of advance payment when moving to another dormitory or room, the last paid advance payment remains valid;

3.15. In case a person moves out of the dormitory and terminates a Contract on Accommodation at the Dormitory, advance payment (deposit) can be refunded only to the student's bank acting in Lithuania or other European Union country account indicated in the request (when the indicated bank account is in IBAN format) during 30 (thirty) calendar days after a written request for refunding of advance payment (deposit), if the student has fully paid for the dormitory and has no other obligations to the University.

3.16. for the international students who move out of the dormitory, advance payment (depository) can be used for payment of the unpaid fees for accommodation at the dormitory and other charges at the student's written request;

3.17. Written requests for refunding of the advance payment (deposit) or unpaid fees for accommodation at the dormitory, chosen additional services, penalties, other charges or compensation of the damage from advance payment (deposit) shall be submitted in the request forms approved by this order.

4. I r e v o k e Order No. A-132 of the University's Rector "On the Procedure for the Payment and Refunding of the Fees for Accommodation and Additional Services at the Dormitories, Advance Payment (Deposit)", including all its amendments of 22 March 2021.

Rector

Eugenijus Valatka

Prepared by

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12-09-2022