

GUIDE FOR THE PREPARATION OF THE MUTUAL AGREEMENT BETWEEN THE DORMITORY RESIDENTS

Living with roommates sometimes poses various challenges that can impact the quality of life and studies. To avoid these challenges and prepare to live amicably in the dormitories of Kaunas University of Technology for a longer time, we recommend signing a mutual agreement of the residents (hereinafter – Agreement). It will help you to agree on the main rules for cohabitation. You can sign this agreement under the mutual agreement with your roommate/neighbours of the block of rooms.

The roommates/neighbours of the block of rooms fail to sign this agreement under the mutual agreement, the residents can apply to the dormitory administrator/manager. The rules of cohabitation are discussed during the meeting with the dormitory administrator.

If the residents think that the only chance to avoid a conflict is their relocation, they can reserve a place for the relocation to another room/dormitory in the [Dormitory Reservation System](#).

We would like to remind you that every resident:

- Has the right to enter the resident's room and common premises;
- Has the right to have guests under the agreed procedure and following the dormitory's internal rules of procedure. The guests have to respect the roommates/residents of the block of rooms and follow the dormitory's internal rules of procedure.
- Each roommate/resident of the block of rooms has to behave responsibly, be respectful of the rights of other residents and follow the dormitory's internal rules of procedure.

In the case of disagreements between the roommates/residents of the block of rooms, these issues have to be discussed openly and with mutual respect to each other's opinions. If the residents fail to resolve their disagreements, the roommates/residents of the block of rooms have to take the following steps:

1. Discuss and try to solve the problems among themselves.
2. If they fail to solve the problems, reserve a place for the relocation to another room/dormitory in the Dormitory Reservation System.
3. If they fail to reach an agreement, apply to the dormitory administrator who will try to help find the solution.

IMPORTANT

When you fill in the agreement, set the date for the review (and clarification, if needed) of your agreement (enter the date in the field "Date of the second meeting" on page 1 of the agreement).

MUTUAL AGREEMENT BETWEEN THE DORMITORY RESIDENTS

The mutual agreement between the residents is an amicable agreement containing the rules agreed upon by the mutual agreement between the dormitory roommates/neighbours of the block of rooms.

Date of the first meeting _____ Date of the second meeting _____

Dormitory No. ____ room No. ____

Communication

The preferred method of communication between the roommates/neighbours of the block of rooms during the conflict:

- ☐ Personally (face to face)
- ☐ Text messages
- ☐ Email
- ☐ Other _____

What steps will you take in communication and resolving your disagreements, if any?

What communication methods will you apply in the case of non-compliance with this agreement?

Use of common areas and personal items

Studying hours in the room/block of rooms:

- ☐ 8:00–12:00
- ☐ 12:00–17:00
- ☐ 17:00–22:00
- ☐ Other _____

What are your expectations with regards to studying?

During the studying hours in the room/block of rooms:

- ☐ Has to be silent

- ☐ TV/music can be on
- ☐ It does not matter
- ☐ Other _____

The roommates/neighbours of the block of rooms can use each other's:

- ☐ Electrical devices (teapot, microwave oven, etc.)
- ☐ Food/drinks
- ☐ Tableware and other utensils for cooking
- ☐ Computer
- ☐ Personal hygiene articles
- ☐ Clothes
- ☐ Other _____

The use of personal items is acceptable:

- ☐ After asking for permission
- ☐ Without asking for permission
- ☐ Other _____

Which of your personal items do you agree to share and under what circumstances?

Which of your personal items do you not agree to share?

Time for guest visits:

- ☐ Only on weekend
- ☐ Any day of the week
- ☐ 8:00–12:00
- ☐ 12:00–17:00
- ☐ 17:00–22:00
- ☐ 22:00–24:00
- ☐ Other _____

The guests can do the following in our room:

- ☐ Sit on/use the other roommate's bed
- ☐ Sit on/use the other roommate's chair/furniture
- ☐ Use the other roommate's personal items
- ☐ Use the other roommate's computer
- ☐ Eat the other roommate's food

- Other _____

The following is acceptable when the roommate is asleep:

- Listen to music, play computer games, watch TV, etc. without the headphones
- Listen to the music, play computer games, watch TV, etc. only with the headphones
- Use the hairdryer and other devices emitting sounds
- Turn the room's light on
- Chat using audio-visual means
- Invite guests
- Other _____

Definitions

“Silence”:

“Noise”:

“Personal space”:

Cleaning of the room and common areas

Our room and common areas (if any) will be cleaned:

- Daily
- Once per week
- On weekends
- If needed
- According to the provided cleaning schedule
- Other _____

What does it mean to maintain a clean space for you? Who and when will clean it? (We recommend preparing a cleaning schedule)

We will buy the cleaning products:

- Jointly
- Individually

- Other _____

Personal habits

If we leave for a weekend/longer time:

- We inform each other
- We do not inform each other
- Other _____

The door of the room/block of rooms will be:

- Unlocked if one of us is in the room
- Always locked
- Always unlocked
- Other _____

Additional information:

We agree with the rules mutually agreed and specified in this agreement. We agree that specific conditions can be corrected/supplemented under our mutual agreement.

(Resident's name, surname, date, signature)

(Resident's name, surname, date, signature)

(Resident's name, surname, date, signature)

(Resident's name, surname, date, signature)

Dormitory administrator/manager (if present at the discussion):

(Name, surname, date, signature)