

APPROVED BY  
Kaunas University of  
Technology  
Rector's order No. A-100 of  
14 March 2017

## **GUIDELINES FOR PARKING IN THE CAR PARKS OF THE DORMITORIES OF KAUNAS UNIVERSITY OF TECHNOLOGY**

### **CHAPTER I GENERAL PROVISIONS**

1. Guidelines for Parking in the Car Parks of the Dormitories of Kaunas University of Technology (hereinafter – Guidelines) establish a procedure for parking in the territory of the dormitories of Kaunas University of Technology (hereinafter – University).

2. Only residents of the University's dormitories (hereinafter – Residents), University's employees or tenants of the dormitory premises are allowed to park their cars in the territory of the University's dormitories specified in the Guidelines (hereinafter – Car Parks).

3. Residents, University's employees and tenants of the dormitory premises, who have permits, are allowed to park their cars in the dormitory car parks with automatic gates (hereinafter – Car Park with Permit).

**4. The parking procedure in the Car Parks and Car Parks with Permit, and restriction of the right to the parking space are coordinated by the Dormitory Committee of the University's Student Union and the Student Accommodation Centre Administration.**

**[Amended by the Rector's Order No. A-113 of 10-03-2021]**

5. Guidelines are introduced to the residents against acknowledgement of receipt at the time of making the contract on student's accommodation at the dormitory.

### **CHAPTER II PROCEDURE FOR ISSUE AND TERMINATION OF PERMITS**

6. Permits to use a Car Park with Permit are provided under the following procedure:

6.1. Parking permits are issued only to the Residents of the dormitory (-ies) that Car Park (-s) with Permit are situated next to;

**6.2. permits can only be issued under an application (see appendix 1) submitted to the Dormitory Manager or Administrator, specifying name, surname, telephone number, number of the resident's dormitory and room, car's licence plate, model and colour. The applications are submitted and approved in the University's Academic Information System;**

**[Amended by the Rector's Order No. A-465 of 25-07-2019]**

6.3. When a permit is issued for parking in the Car Park with Permit, the permit is programmed in the student's identity card (hereinafter – LSP) at the Student Information Centre;

6.4. Permit can only be provided for one Resident's car.

7. Permits can be terminated in the following cases:

7.1. When Resident violates the Guidelines 2 (two) times in one calendar year;

- 7.2. When Resident moves to another dormitory, which has another Car Park (-s) with Permit;
- 7.3. When Resident moves out of the dormitory;
- 7.4. When Resident is removed from the dormitory.

### **CHAPTER III PARKING PROCEDURE**

- 8. Parking procedure is valid in all Car Parks and Car Parks with Permit.
- 9. It is not allowed to park more cars in the Car Park with Permit than specified in the Appendix 2 to the Guidelines.
- 10. Cars have to be parked in the Car Parks with Permit according to the specified parking plans (Appendix 2).
- 11. The following activities are prohibited in the Car Parks and Car Parks with Permit:
  - 11.1. Parking not according to the plan of the Car Park / Car Park with Permit (Appendix 2);
  - 11.2. Parking in the green zones of the Car Park / Car Park with Permit;
  - 11.3. Parking in the basketball courts that are next to the Car Parks / Car Parks with Permit;
  - 11.4. Parking on the manholes that are next to the building;
  - 11.5. Parking on the pedestrian walkways and sidewalks;
  - 11.6. Blocking an entry to the Car Park / Car Parks with Permit;
  - 11.7. Blocking other cars;
  - 11.8. Parking more than one car;
  - 11.9. Parking a different car in the Car Park with Permit than the one indicated in the application;
  - 11.10. Parking in the Car Park with Permit without a permit;
  - 11.11. Allowing to park the cars of other persons in the Car Park with student's LSP;
  - 11.12. Causing any damage to the cars of other Residents;
  - 11.13. Causing any damage to the gates and/or gate control systems installed in the Car Parks with Permit;
  - 11.14. Opening the gates installed in the Car Park with Permit mechanically or otherwise.

### **CHAPTER IV RESPONSIBILITY FOR VIOLATIONS OF THE PARKING PROCEDURE**

- 12. Warning is imposed on the Resident for violation of the parking procedure established in the Guidelines.
- 13. Penalty is imposed on the Resident for the warning; it has to be paid under procedures and terms established by the Order of the University's Rector "On Fees for Violations or a Failure to Follow the Contract on Accommodation or Internal Rules of Procedure of the University's Dormitories".
- 14. If Resident receives 2 (two) warnings in one calendar year, his/her right to use Car Parks with Permit is restricted for one calendar year.

**15. Proposal regarding restriction of the right to use Car Park with Permit is provided to the Head of Student Accommodation Centre by the Resident's, Administrator or Manager of the dormitory.**

**CHAPTER V  
FINAL PROVISIONS**

**16. The Guidelines can be amended, supplemented or repealed by the order of the Rector of the University.**

**[Amended by the Rector's Order No. A-113 of 10-03-2021]**

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Appendix 1 to the  
Guidelines for Parking in the Car Parks  
of the Dormitories of Kaunas  
University of Technology

To: Student Accommodation Centre of  
Kaunas University of Technology

**APPLICATION**

\_\_\_\_\_ 20 \_\_\_\_  
(date)

\_\_\_\_\_  
(name, surname (in capital letters), tel. no.)

\_\_\_\_\_  
(car's licence plates, model, colour)

\_\_\_\_\_  
(dormitory no., room no.)

I request a parking space in the car park of the dormitory No. \_\_\_\_\_ .

\_\_\_\_\_  
(name, surname, signature, date)

Appendix 2 to the  
Guidelines for Parking in the Car Parks  
of the Dormitories of Kaunas  
University of Technology

**PARKING PLAN FOR THE CAR PARK WITH PERMIT OF THE DORMITORIES NO. 13, NO. 14 AND NO. 15**

